

Curriculum vitae

NAME: **Maria Skoula**

E-MAIL: maria.skoula@uoc.gr

EDUCATION– CAREER

- Postgraduate student in the Postgraduate Program "Public Health-Primary Health Care-Health Services"
- Graduate of the School of Humanities of the Hellenic Open University, degree grade Very Good 7.81
- Graduate of the Heraklion Vocational Training Institute, Specialization - Computer and Network Technician
- Computer Operation Certificate, National Organization for the Certification of Qualifications and Vocational Guidance of the Ministry of Education and Religious Affairs

PROFESSIONAL EXPERIENCE

1999-2006: Secretary in research programs through the Special Account for Research Funds of University of Crete. Position: Medical School.

2006-2016: University of Crete, Position: Secretary of Division of Surgery, School of Medicine.

2016-present: University of Crete, Position: Secretary of Doctoral Studies, School of Medicine

FOREIGN LANGUAGES

ENGLISH, very good knowledge, Level B2, First Certificate in English (University of Cambridge)

SEMINARS:

- Spanish Language Courses Duration: 75 hours, 2nd cycle of lifelong learning programs - Popular Education, Municipality of Heraklion, Department of Deputy Mayor, Culture and New Generation, Department of Education and Lifelong Learning, May 2013
- Seminar: MANAGEMENT PRINCIPLES, 6-9/10/2023, Organized by TÜV HELLAS (TÜV NORD) S.A., October 2023

- Seminar: MANAGEMENT PRINCIPLES, 25/06/2023, Organized by TÜV HELLAS (TÜV NORD) S.A., October 2023
- First Aid Seminar.
Organized by the Cardiopulmonary Resuscitation Workshop in collaboration with the Center for Continuing Education and Lifelong Learning of the University of Crete,
Duration 1 month and 5 hours, December 2023
- Seminar of the Interdisciplinary Organization for the Recognition of Academic Titles and Information (DOATAP), April 2024

CERTIFICATES

- Certificate of completion of the training program entitled "Drafting, Issuing Public Documents and Publishing Administrative Acts" from the National Center for Public Administration and Local Government (EKDDA), 03/12/24-06/12/2024
- Certificate of completion for the training program entitled "Uniform Skills Framework: Adaptability of the Civil Servant" by the National Centre for Public Administration and Local Government (EKDDA), 22/07/2025-24/07/2025
- Certificate of completion for the training program entitled "Asynchronous Education for Skills Development through Basic Mentoring Principles" from the National Center for Public Administration and Local Government (EKDDA), 17/02/2025-07/03/2025
- Certificate of completion for the training program entitled “Out-Of-Date Training In The Skills Of The Single Skills Framework Of Law 4940/2022 -Problem Solving And Creativity In The Public Sector Level 1” 10/10/2025-30/10/25